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| Putting Families First - Community Health28095 |
| Outcome objective: Victorians are healthy and wellOutput group: Primary, Community and Dental HealthOutput: Community Health Care |

**OFFICIAL**

## 1. Service objective

To work as part of an interdisciplinary team to enhance family health, wellbeing and inclusion by improving identification of family health needs and access and engagement with relevant health services.

## 2. Description of the service

Putting Families First is a whole of family service model that will provide integrated service responses for justice involved families who have multiple interactions across justice, health and social services.
The Community health – Putting Families First activity will include the following key functions:
• participate in joined up assessment and planning processes with the integrated team
• provide expert advice to lead family practitioners on identifying existing and emerging health needs and
 addressing these needs
• provide support to lead family practitioners to navigate health services system
• build capability of lead family practitioners in learning about health-related matters, through education and
 coaching
• where appropriate, facilitate connections of children and families to relevant health services
• where appropriate, assist families to learn about health-related matters, through education and coaching
• where appropriate, provide brief, single session health related interventions with families, such as strategies for
 self-managing their health needs.

## 3. Client group

The client group for this activity is children and families connected to the Putting Families First initiative. This includes:

• Families with a mother who has been in custody (including remand) in the past 12 months
• Families with at least one young person aged 19 or under who has had a Youth Justice order (community order
 or custodial sentence) issued within the past year, or where the young person has had other involvement in
 the youth justice system, including diversion and supervised/intensive bail, or remand.

## 4. Obligations specific to this activity

In addition to the obligations listed in the Service Agreement, organisations funded to deliver this activity must comply with the following:

### 4a. Registration and Accreditation

N/A

### 4b. Program requirements and other policy guidelines

* [Putting Families First – Operational Guide](file:///F%3A/Oracle/Middleware/Oracle_Home/user_projects/domains/bi)

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* [Putting Families First Service requirements for interdisciplinary team – Community Health function](file:///F%3A/Oracle/Middleware/Oracle_Home/user_projects/domains/bi)

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## 5. Performance

Funding is subject to achieving the performance targets specified in Schedule 2 of the Service Agreement.

Performance is measured as follows:

### Key performance measure 1: Number of hours of service

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| **Aim/objective** | This performance measure provides information about the number of hours of service delivered |
| **Target** | The performance measure target is provided in the Service Agreement. |
| **Type of count** | Cumulative |
| **Counting rule** | Direct and Indirect time are included in the number of hours of service |
| **Data source(s) collection** | * Community Health minimum dataset (CHMDS)
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| **Definition of terms** | Direct time is the time spent in activities directly servicing the registered client, potential client or a family member/significant other of a client e.g. face-to-face, email, video link, telephone communication.Indirect time is the time spent away from a client or clients in essential activities to provide support to a client or clients. Includes time spent on activities such as organising case meetings, preparing case notes, referral, clinical supervision, preparation for group sessions, secondary consultation, preparation for not attended sessions (DNA). |

## 6. Data collection

The reporting requirements for this service are:

| **Data collection name** | **Data system**  | **Data set**  | **Reporting cycle** |
| --- | --- | --- | --- |
| Community Health minimum dataset (CHMDS) | CHMDS  | Community Health minimum dataset (CHMDS)  | Quarterly |

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