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| Facility-based respite 17019 |
| Outcome objective: Victorians have the capabilities to participate  Output group: Disability services  Output: Disability services |

# 1. Service Objective

Facility-based respite aims to support and maintain positive relationships for people with a disability and their families and carers.

# 2. Description of the service

Funding for this activity is being withdrawn progressively as clients transition to the National Disability Insurance Scheme (NDIS).

Facility-based respite provides an opportunity for people with a disability to experience some time away from home in a supported share-house arrangement while also providing an opportunity for families and carers to experience a break from their caring role.

Support and accommodation is provided by community service organisations operating supported accommodation houses for:

* overnight stays
* multiple night stays.

# 3. Client group

The client group this activity is targeted at is people with a disability as defined in the Disability Act 2006 who have high and complex support needs.

The department requires that children (younger than 18 years old) are not placed in facility-based respite with adults (older than 18 years).

# 4. Obligations specific to this activity

In addition to the obligations listed in the Service Agreement, organisations funded to deliver this activity must comply with the following:

## 4a. Registration and Accreditation

* Independent review and accreditation against the department’s Human Services Standards, unless exempted.
* Registration under the Disability Act 2006.

## 4b. Program requirements and other policy guidelines

* [Residential Services practice manual (Department only)](https://das.dhhs.vic.gov.au/residential-services-practice-manual)

<https://das.dhhs.vic.gov.au/residential-services-practice-manual>

* [Comprehensive Health Assessment Program (CHAP) tool](https://das.dhhs.vic.gov.au/comprehensive-health-assessment-program-chap-instructions)

<https://das.dhhs.vic.gov.au/comprehensive-health-assessment-program-chap-instructions>

* [Senior Practitioner – Authorised Program Officer practice advice](https://dhhs.vic.gov.au/publications/authorised-program-officer-practice-advice) <https://dhhs.vic.gov.au/publications/authorised-program-officer-practice-advice>
* [Senior Practitioner – Independent Person toolkit](https://dhhs.vic.gov.au/publications/senior-practitioner-disability-independent-person-toolkit)

<https://dhhs.vic.gov.au/senior-practitioner-disability-independent-person-toolkit>

* [Senior Practitioner – Behaviour support planning toolkit](https://providers.dhhs.vic.gov.au/behaviour-support-planning-toolkit-section-4-useful-assessment-tools-and-forms-word)

<https://providers.dhhs.vic.gov.au/behaviour-support-planning-toolkit-section-4-useful-assessment-tools-and-forms-word>

* [Undue financial hardship guidelines – Disability Services](https://providers.dhhs.vic.gov.au/financial-hardship)

<https://providers.dhhs.vic.gov.au/financial-hardship>

# 5. Performance

Funding is subject to achieving the performance targets specified in Schedule 2 of the Service Agreement. Performance is measured as follows:

## Key performance measure: Number of respite days

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| Aim/objective | This performance measure aims to provide quantitative information about the number of days of respite provided to clients. |
| Target | The performance measure target is provided in the Service Agreement. |
| Type of count | Cumulative |
| Counting rule | Count the number of respite days provided during the reporting period. |
| Data source(s) collection | Service delivery tracking system and quarterly data collection (QDC).  To accurately report 17019 facility-based respite in the quarterly data collection, report under the former respite activity (17010) and then choose facility-based respite. |
| Definition of terms | A client refers to a person accessing facility-based respite.  A respite day is defined as a period of support associated with an overnight stay.  An overnight stay is deemed to occur on the day on which the overnight stay commences (e.g. if the client stays from 6.00 pm on 30 September and leaves at 6.00pm on 1 October, this is counted as one respite day in September and is not counted in October’s reporting). |

# 6. Data collection

The reporting requirements for this service are:

| Data collection name | Data system | Data set | Reporting cycle |
| --- | --- | --- | --- |
| Service delivery tracking (SDT) | FAC/SAMS2 | SAMS2/Service delivery tracking data set | Monthly |
| Quarterly data collection (QDC) | Quarterly data collection tool | Quarterly data collection – minimum data set | Quarterly |

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