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| Education and Training34024 |
| Outcome objective: Victorians are connected to culture and communityOutput group: Drug ServicesOutput: Drug Treatment And Rehabilitation |

**OFFICIAL**

## 1. Service objective

The Victorian Government funds organisations to deliver education and training to the community and to services within the alcohol and other drugs (AOD) sector to reduce preventable harms and contribute to improving the health and wellbeing of Victorians.

## 2. Description of the service

To provide
• information, training, consultancy, curriculum and training needs analysis for workers, including peer workers, indealing with clients with alcohol and drug problems
• education to alcohol and drug treatment clients.

## 3. Client group

All Victorians, including metropolitan and regional AOD users, their families, friends, carers, and the wider community, and relevant workforces

## 4. Obligations specific to this activity

In addition to the obligations listed in the Service Agreement, organisations funded to deliver this activity must comply with the following:

### 4a. Registration and Accreditation

N/A

### 4b. Program requirements and other policy guidelines

* [Alcohol & Other Drug Program Guidelines](https://www2.health.vic.gov.au/alcohol-and-drugs/aod-service-standards-guidelines/aod-program-guidelines)

<https://www2.health.vic.gov.au/alcohol-and-drugs/aod-service-standards-guidelines/aod-program-guidelines>

* [Policy and funding guidelines for health services](https://www.health.vic.gov.au/policy-and-funding-guidelines-for-health-services)

<https://www.health.vic.gov.au/policy-and-funding-guidelines-for-health-services>

## 5. Performance

Funding is subject to achieving the performance targets specified in Schedule 2 of the Service Agreement.

Performance is measured as follows:

**Key performance measure 1: Report against agreed objectives**

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| **Aim/objective** | The aim of this performance measure is to ensure that organisations are reporting against each deliverable against this activity (Education and Training) as set out in their service agreement. |
| **Target** | The performance measure targets for the Education and Training activity are the number of reports required in each financial year. The number of reports required in each financial year are detailed in the service agreement |
| **Type of count** |  Non-cumulative |
| **Counting rule** | A report is counted as submitted when it is accepted as complete by the service agreement manager |
| **Data source(s) collection** | * As agreed between the parties
 |
| **Definition of terms** | Organisation means organisation funded by the department to deliver the Education and Training activity.Accepted as complete means that no further information has been requested |

## 6. Data collection

The reporting requirements for this service are:

| **Data collection name** | **Data system**  | **Data set**  | **Reporting cycle** |
| --- | --- | --- | --- |
| As agreed between the parties | Manual Data Collection  |   | As Required |

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