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| DecorativeHome and Community Care Program for Younger People – Property Maintenance 13099 |
| Outcome objective: Victorians are healthy and well Output group: Aged and Home CareOutput: HACC primary health, community care and support |

# 1. Service Objective

The Home and Community Care Program for Younger People (HACC-PYP) aims to provide an integrated range of basic maintenance and support services to eligible clients to:

* improve and maintain the client’s independence and capacity to live safely at home and participate in community activities and
* strengthen the capacity of the client’s carer to maintain their care role.

# 2. Description of the service

Property maintenance services provide advice and assistance with home and garden maintenance to help clients maintain a safe, habitable and healthy home environment. Provider can undertake repairs and modifications to assist clients to move safely about their house but do not undertake maintenance or repairs that require a qualified or licenced tradesperson.

Based on the client’s assessed need property maintenance can be provided on a routine, episodic or one-off basis.

Assistance is provided in a manner that promotes skills development, capacity building and independence.

# 3. Client group

The client group for this activity is people aged under 65 years or under 50 years for Aboriginal and Torres Strait Islanders, who have difficulty performing activities of daily living and their carers.

# 4. Obligations specific to this activity

In addition to the obligations listed in the Service Agreement, organisations funded to deliver this activity must comply with the following:

## 4a. Registration and Accreditation

Compliance with Quality Standards.

Organisations that only receive HACC-PYP funding are required to meet the Home Care Common Standards.

Organisations that are also funded to deliver the Commonwealth Home Support Programme (CHSP) are subject to review against Aged Care Quality Standards undertaken by the Aged Care Quality and Safety Commission. Quality reviews for CHSP against the Aged Care Quality Standards satisfy the HACC-PYP quality requirements.

## 4b. Program requirements and other policy guidelines

* Victorian HACC program manual https://www2.health.vic.gov.au/ageing-and-aged-care/home-and-community-care/hacc-program-for-younger-people/hacc-program-guidelines
* HACC Minimum Dataset user guide https://www2.health.vic.gov.au/ageing-and-aged-care/home-and-community-care/hacc-program-for-younger-people/hacc-program-guidelines

# 5. Performance

Funding is subject to achieving the performance targets specified in Schedule 2 of the Service Agreement. Performance is measured as follows:

## Key performance measure: Number of hours

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| --- | --- |
| Aim/objective | The objective of this measure is to record the number of hours of property maintenance provided to individual clients or carers.  |
| Target | The performance target is provided in the Service Agreement |
| Type of count | Cumulative  |
| Counting rule | Count the number of hours of direct hours of service to clients or carers  |
| Data source(s) collection | HACC Minimum Data Set  |
| Definition of terms | An hour of service comprises time spent face to face and indirect time spent on behalf of the client or carer such as phone calls and time purchasing and building supplies to be used for repairs or maintenance.  |

# 6. Data collection

The reporting requirements for this service are:

| Data collection name | Data system  | Data set  | Reporting cycle |
| --- | --- | --- | --- |
| HACC minimum dataset | HACC Minimum Dataset  | HACC Minimum Dataset | Quarterly  |
| HACC-PYP Fee Report | Word | Quantitative | Annual |

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