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| DecorativeHome and Community Care Program for Younger People – Assessment 13024 |
| Outcome objective: Victorians are healthy and well  Output group: Aged and Home Care  Output: HACC primary health, community care and support |

# 1. Service Objective

The Home and Community Care Program for Younger People (HACC-PYP) aims to provide an integrated range of basic maintenance and support services to eligible clients to:

* improve and maintain the client’s independence and capacity to live safely at home and participate in community activities and
* strengthen the capacity of the client’s carer to maintain their care role.

# 2. Description of the activity

An assessment is undertaken to gain an understanding of the client or their carer’s needs, in order to assist the client to live at home as independently as possible and the carer to maintain their caring role. This involves matching the client’s or carer’s needs and goals to the most appropriate service response and assisting them to make the referral to the most appropriate service response. This can include services funded through the HACC-PYP or other health and community services such as the National Disability Insurance Scheme.

# 3. Client group

The client group for this activity is people aged under 65 or under 50 year for Aboriginal and Torres Strait Islanders, who have difficulty performing activities of daily living and their carers.

# 4. Obligations specific to this activity

In addition to the obligations listed in the Service Agreement, organisations funded to deliver this activity must comply with the following:

## 4a. Registration and Accreditation

Compliance with Quality Standards.

Organisations that only receive HACC-PYP funding are required to meet the Home Care Common Standards.

Organisations that are also funded to deliver the Commonwealth Home Support Programme (CHSP) are subject to review against Aged Care Quality Standards undertaken by the Aged Care Quality and Safety Commission. Quality reviews for CHSP against the Aged Care Quality Standards satisfy the HACC-PYP quality requirements.

## 4b. Program requirements and other policy guidelines

* Victorian HACC program manual [https://www2.health.vic.gov.au/ageing-and-aged-care/home-and-community-care/hacc-program-for-younger-people/hacc-program-guidelines](about:blank)
* Framework for assessment in the HACC program in Victoria. [https://www2.health.vic.gov.au/ageing-and-aged-care/home-and-community-care/hacc-program-for-younger-people/hacc-program-guidelines](about:blank)
* HACC Minimum Dataset user guide. [https://www2.health.vic.gov.au/ageing-and-aged-care/home-and-community-care/hacc-program-for-younger-people/hacc-program-guidelines](about:blank)

# 5. Performance

Funding is subject to achieving the performance targets specified in Schedule 2 of an organisation’s Service Agreement. Performance is measured as follows:

## Key performance measure 1: Number of hours

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| Aim/objective | The objective of this measure is to record the hours of assessment provided to individual clients or carers. |
| Target | The performance target is provided in the Service Agreement. |
| Type of count | Cumulative. |
| Counting rule | The HACC MDS is used to record individual clients or carers receiving direct and indirect hours of allied health by discipline.  Countable time includes time spent:  in contact with the client, their family or carers  writing case notes  attending case conferences  monitoring and reviewing plans  making referrals  undertaking care coordination, that is, developing Shared Support Plans  attending inter-agency meetings  assisting people to obtain other necessary services. |
| Data source(s) collection | HACC Minimum Data Set. |
| Definition of terms | An hour of service comprises time spent face to face and indirect time spent on behalf of the individual client or carer such as phone calls and time spent writing case notes or support plans. |

# 7.Data collection

The reporting requirements for this service are:

| Data collection name | Data system | Data set | Reporting cycle |
| --- | --- | --- | --- |
| HACC minimum dataset | HACC Minimum Dataset | HACC Minimum Dataset | Quarterly |

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