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| DecorativeHome and Community Care Program for Younger People – Linkages Packages 13015 |
| Outcome objective: Victorians are healthy and well Output group: Aged and Home CareOutput: HACC primary health, community care and support |

# 1. Service Objective

The Home and Community Care Program for Younger People (HACC-PYP) aims to provide an integrated range of basic maintenance and support services for people aged under 65 years or under 50 years for Aboriginal and Torres Strait Islanders) and their carers:

* to improve and maintain the client’s independence and capacity to live safely at home and participate in community activities and
* to strengthen the capacity of the client’s carer to maintain their care role.

# 2. Description of the service

HACC-PYP Linkages Package provides individually tailored case management to clients who have more complex support needs.

Linkages providers may also have access to flexible funding to purchase additional hours and/or a greater range of services than would otherwise be available for the eligible client. Brokerage funding is typically used to employ staff, purchase or subcontract services and buy equipment.

Assistance is provided in a manner that promotes skills development, capacity building and independence.

Linkages providers also support clients to transition to other funded services as they become eligible to access such supports; for example the National Disability Insurance Scheme or Commonwealth Aged Care services.

# 3. Client group

The client group for this activity is those clients who meet the HACC-PYP eligibility criteria **and** who would gain particular benefit from case management but whose care needs cannot be fully met by the usual level of HACC-PYP services.

# 4. Obligations specific to this activity

In addition to the obligations listed in the Service Agreement, organisations funded to deliver this activity must comply with the following:

## 4a. Registration and Accreditation

Compliance with Quality Standards.

Organisations that only receive HACC-PYP funding are required to meet the Home Care Common Standards.

Organisations that are also funded to deliver the Commonwealth Home Support Programme (CHSP) are subject to review against the Aged Care Quality Standards undertaken by the Aged Care Quality and Safety Commission. Quality reviews for CHSP against the Aged Care Quality Standards satisfy the HACC-PYP quality requirements.

## 4b. Program requirements and other policy guidelines

* Victorian HACC program manual https://www2.health.vic.gov.au/ageing-and-aged-care/home-and-community-care/hacc-program-for-younger-people/hacc-program-guidelines
* HACC Minimum Dataset user guide https://www2.health.vic.gov.au/ageing-and-aged-care/home-and-community-care/hacc-program-for-younger-people/hacc-program-guidelines

# 5. Performance

Funding is subject to achieving the performance targets specified in Schedule 2 of the Service Agreement. Performance is measured as follows:

## Key performance measure: Number of hours

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| Aim/objective | The aim of this measure is to record the hours of case management to clients and carers using the linkages MDS outlet ID. |
| Target | Hours of service to clients. |
| Type of count | Cumulative.  |
| Counting rule | There is no MDS activity type called Linkages, instead providers are to use the relevant MDS activity type such as case management, community care to record the HACC-PYP activity types purchased/ delivered in hours to the individual client or carer using the MDS Linkages outlet ID.Countable time includes time spent: * in contact with the client, their family or carers
* writing case notes
* attending case conferences and inter-agency meetings
* monitoring and reviewing plans
* making referrals
* undertaking care coordination, that is, developing Shared Support Plans
* assisting people to obtain other necessary services.
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| Data source(s) collection | HACC Minimum Dataset Where relevant to record the type of support in hours delivered to the individual client and carer using Linkages funding using the linkages MDS outlet ID and the activity of best fit. |
| Definition of terms | An hour of service comprises time spent face to face and indirect time spent on behalf of the client or carer such as phone calls and time spent writing case notes or support plans |

# 6. Data collection

The reporting requirements for this service are:

| Data collection name | Data system  | Data set  | Reporting cycle |
| --- | --- | --- | --- |
| HACC minimum dataset | HACC Minimum Dataset | Where relevant to record the type of support in hours delivered to the individual client and carer using Linkages funding using the linkages MDS outlet ID and the activity of best fit. | Quarterly  |
| HACC-PYP Fee Report | Word | Quantitative | Annual |

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